THIRTEENTH JUDICIAL DISTRICT ATTORNEY
Barbara Romo, District Attorney
711 Camino Del Pueblo Sur, P.O. Box 1750
Bernalillo, NM 87004

APPLICATION FOR EMPLOYMENT

Please answer all questions and provide all information requested as set forth below.
If you require additional space on any item, please use the comment section at bottom. (Please print)

PERSONAL INFORMATION:

First Name_____ Middle Name _____ Last Name _____

Street Address _____

_____

City, State, Zip Code _____

Phone Number (_____)_____Cell Phone Number (_____)_____

Email address _____

Are you eligible to work in the United States?   Yes _____ No_____

POSITION/AVAILABILITY:

Position Applied For _____

What date are you available to start work? _____

EDUCATION:

NAME AND LOCATION	Number of Years Completed:	Did you Graduate? Date:	Course of Study:	Licensed? Where:
HIGH SCHOOL				
COLLEGE				
LAW SCHOOL				
OTHER				

Skills and Qualifications: Licenses, Skills, Training, Awards _____

_____

_____

EMPLOYMENT:

Have you ever been employed by this office before?   Yes _____ No _____

If Yes, please provide dates and positions.

Date: _____ Position: _____

Date: _____ Position: _____

Date Available for Work? _____ Desired salary range? $_____

Type of Employment/Position Desired _____

Driver's License Number _____State of Issue _____

EMPLOYMENT HISTORY:

Please provide the following information of your three most recent positions, starting with the most recent.

#1. Employer _____

From _____ to_____Starting Job Title _____

Final Job Title _____

Address: _____

Supervisor: _____ _____

Phone: _____

Email: _____

Position Title: _____From: _____ To:_____

Responsibilities: _____

_____

Salary: _____ Reason for Leaving _____

#2. Employer _____

From _____ to_____Starting Job Title _____

Final Job Title _____

Address: _____

Supervisor: _____ _____

Phone: _____

Email: _____

Position Title: _____From: _____ To:_____

Responsibilities: _____

_____

Salary: _____ Reason for Leaving _____

#3. Employer _____

From _____ to_____Starting Job Title _____

Final Job Title _____

Address: _____

Supervisor: _____ _____

Phone: _____

Email: _____

Position Title: _____From: _____ To:_____

Responsibilities: _____

_____

Salary: _____   Reason for Leaving _____

May We Contact Your Present Employer?   Yes _____ No _____

REFERENCES:

Name/Title Address Phone

_____

_____

_____

_____

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above. By signing this, you are authorizing the 13th Judicial District Attorney to run a Pre-Employment background check.

Signature_____ Date _____